

Rental Property Checklist

Address of Rental: _____

Date Purchased: _____ Amount Paid: _____

Number of Rental Days: _____ Rent Received: _____

Expense Categories:

	Advertising
	Mileage *** IRS standard rate includes auto insurance, fuel and maintenance costs
	Cleaning
	Insurance
	Legal Fees
	Management Fees
	Mortgage Interest
	Other Interest
	Repairs
	Supplies
	Taxes
	Depreciation: (Please detail each item, date of purchase and amount paid)
	Additional Expenses: (Please detail)

(We do not need the receipts-you will need to keep them for your records)

***If you are a new client and have accumulated depreciation on your rental property, you must include a copy of your depreciation schedule from the prior tax year.*